



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the South Florida Manufacturers Association for the membership dues for FY2024-2025 for the Electronic Engineering Technology Program. Fiscal Impact: \$1,320.00

Presenter(s): Jeffrey Guild,

What is the purpose of this contract and why is it needed? The South Florida Manufacturers Association (SFMA) membership is vital to our Electronics Engineering program. Membership gives us access to hundreds of manufacturers all over South Florida. This helps us with access to internships, scholarships, field trips, and more. Broward College is a founding member of SFMA, having been a member since 1960. We get tremendous visibility in the manufacturing community because of our membership.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00-\$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01 (3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? FD100, CC0606, GLC64502.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? Yes, it was met. This year our membership has added importance as we've begun to 'refresh' our Engineering Technology program. SFMA has been critical in helping pull together employer forums for us to hear from employers about the skills they require of our graduates. Several SFMA members have also agreed to work with us in an advisory capacity as we continue building out new courses for the program, provide internship for our students, as well as hire our graduates.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? It directly impacts to Social Enterprise tactics of Empowering Student Development and Create Impactful Career Connections.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

Board Item
FISCAL IMPACT:

Meeting of October 8, 2024

Description: \$1,320.00- Worktags: BU020, CC0606, FD100, PG000090

04/23/24

CC0606 · Electronics Engineering

(\$1,320.00)

Jamonica Rolle

Jamonica Rolle, Vice Provost, Academic Affairs

8/19/2024

APPROVAL PATH: 12076 South Florida Manufacturers Association - Membership Dues FY2024-2025

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Russell McCaffery	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFD Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Pending	
8	District Board of Trustees	Meeting	10/08/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

South Florida Manufacturers Association
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ecrowley@sfma.org
www.sfma.org



ADDRESS

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1000 Coconut Creek Blvd
Coconut Creek, FL 33066

Estimate 1003

DATE 04/08/2024

	QTY	RATE	AMOUNT
Broward College Dues: July 1, 2024 - June 30, 2025			
DUES EDUCATION SFMA Annual Dues: Educational Institution	1	1,320.00	1,320.00

TOTAL \$1,320.00

Accepted By

Accepted Date

The SFMA is a 501(c)(6) organization registered with the Florida Department of Agriculture as a Charitable Organization - Registration #CH2735.

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